

OFFICE OF CENTRAL INSPECTION SUMMARY

The Office of Central Inspection monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning, licensing, signage, and other areas. This division also administers the Neighborhood Improvement Program.

Budget Highlights

The adopted 1992 budget shows an increase of \$205,500 over the 1991 adopted budget. The increase is due to capital improvements for enhanced client service.

- Four positions were added in 1991: a Chief Housing Inspector, a Housing Field Supervisor, a Zoning/License/Sign Field Supervisor, and a Housing Inspector. Capital expenditures include four vehicles in 1991 (\$40,000).
- A new computerized inspection and permitting system was implemented in 1991. The system will increase efficiency and quicker response in handling permits and licenses and will improve management information systems.
- A voice automated scheduling system is budgeted for 1992. The system will improve responsiveness to client requests for scheduling inspections.
- Reserves have been established to address risk exposure of a potential depressed building market. The fifteen percent reduction in building service fees is proposed to continue so long as the reserve levels remain at the established amount.
- The recession in the housing and construction trade has impacted revenues in 1990 and 1991. Because of the availability of reserves, the decline will not have a negative impact on service levels.

Budget Summary

| | 1990 <u>Actual</u> | 1991 <u>Adopted</u> | 1991 <u>Revised</u> | 1992 <u>Adopted</u> |
|----------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services | \$1,992,657 | \$2,399,860 | \$2,346,470 | \$2,494,820 |
| Contractual Services | 390,114 | 453,460 | 506,600 | 492,960 |
| Commodities | 65,058 | 50,250 | 50,250 | 50,250 |
| Capital Outlay | 279,675 | 65,000 | 65,000 | 135,660 |
| Other | 123,250 | 121,830 | 121,830 | 122,210 |
| Total | <u>\$2,850,754</u> | <u>\$3,090,400</u> | <u>\$3,090,150</u> | <u>\$3,295,900</u> |

CITY OF WICHITA 1992/93 ANNUAL BUDGET

FUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - CENTRAL INSPECTION

| | 1990 ACTUAL | 1991 ADOPTED | 1991 REVISED | 1992 ADOPTED | 1993 ESTIMATED |
|---------------------------------------|------------------|------------------|------------------|------------------|-------------------|
| 110 Regular Salaries | 1,553,361 | 1,898,610 | 1,854,600 | 1,955,140 | 1,955,140 |
| 120 Special Salaries | 103 | | | | |
| 130 Overtime | 6,837 | | | | |
| 140 Employee Benefits | 432,356 | 501,250 | 491,870 | 539,680 | 539,680 |
| SUBTOTAL PERSONAL SERVICES | 1,992,657 | 2,399,860 | 2,346,470 | 2,494,820 | 2,494,820 |
| 210 Utilities | 436 | | | | |
| 220 Communications | 38,862 | 26,130 | 26,130 | 37,700 | 26,500 |
| 230 Transportation and Training | 8,610 | 14,300 | 14,300 | 14,300 | 14,300 |
| 240 Insurance | 15,395 | 18,460 | 18,460 | 20,300 | 21,110 |
| 250 Professional Fees | 12,409 | 2,700 | 2,700 | 3,330 | 3,330 |
| 260 Data Processing | 56,428 | 92,820 | 145,960 | 108,680 | 113,250 |
| 270 Equipment Contractuals | 86,001 | 100,210 | 100,210 | 102,010 | 108,240 |
| 280 Building and Grounds Contractuals | 42,000 | 42,000 | 42,000 | 42,000 | 42,840 |
| 290 Other Contractuals | 129,973 | 156,840 | 156,840 | 164,640 | 164,640 |
| SUBTOTAL CONTRACTUAL SERVICES | 390,114 | 453,460 | 506,600 | 492,960 | 494,210 |
| 310 Office Supplies | 48,982 | 43,830 | 43,830 | 43,830 | 43,830 |
| 320 Clothing and Towels | | 760 | 760 | 760 | 760 |
| 330 Chemicals | | | | | |
| 340 Equipment Parts | 3,160 | 1,000 | 1,000 | 1,000 | 1,000 |
| 350 Materials | 39 | | | | |
| 360 Equipment Supplies | 233 | 430 | 430 | 430 | 440 |
| 370 Building Parts | 4,915 | | | | |
| 380 Non-Capitalizable Equipment | 4,699 | 4,130 | 4,130 | 4,130 | 4,130 |
| 390 Other Commodities | 3,030 | 100 | 100 | 100 | 100 |
| SUBTOTAL COMMODITIES | 65,058 | 50,250 | 50,250 | 50,250 | 50,260 |
| 410 Land | | | | | |
| 420 Buildings | 120 | | | | |
| 430 Improvements | | | | | |
| 440 Office Equipment | 273,070 | 25,000 | 25,000 | 135,660 | 135,000 |
| 450 Vehicular Equipment | | 40,000 | 40,000 | | |
| 460 Operating Equipment | 6,485 | | | | |
| SUBTOTAL CAPITAL OUTLAY | 279,675 | 65,000 | 65,000 | 135,660 | 135,000 |
| 510 Interfund Transfers | 123,250 | 121,830 | 121,830 | 122,210 | 127,100 |
| 520 Debt Service | | | | | |
| 530 Other Non-Operating Expenses | | | | | |
| 540 Other | | | | | |
| SUBTOTAL OTHER | 123,250 | 121,830 | 121,830 | 122,210 | 127,100 |
| TOTAL | 2,850,754 | 3,090,400 | 3,090,150 | 3,295,900 | 3,301,390 |

CITY OF WICHITA 1992 / 93 ANNUAL BUDGET

FUND: 235 - CENTRAL INSPECTION
DEPARTMENT: 02 - CITY MANAGER
DIVISION: 20 - CENTRAL INSPECTION

The Office of Central Inspection monitors and regulates compliance with City Codes on building construction, housing maintenance, zoning licensing, signage, and other areas. This division also administers the Neighborhood Improvement Program.

Central Inspection is a self-sustaining special revenue fund financed primarily through permits, licenses, and plan review fees. Central inspection is involved with twenty three (23) of the twenty-nine (29) ordinances in the code of the City of Wichita.

| POSITION TITLE | POSITIONS | | | | | | | |
|------------------------------|--------------|--------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|-------------------|
| | 1990 RVSD | 1991 RVSD | 1992 ADOPTED | 1992 EMPLOYMENT RANGE | 1991 ADOPTED | 1991 REVISED | 1992 ADOPTED | 1993 ESTIMATED |
| Supt. of Central Inspection | 1 | 1 | 1 | 006 | 46,340 | 51,000 | 51,000 | 51,000 |
| Devel. Assistance Coord. | 1 | 1 | 1 | | 40,640 | 40,640 | 40,640 | 40,640 |
| Building Code Engineer | 1 | 1 | 1 | 632 | 40,300 | 32,550 | 35,680 | 35,680 |
| Building Code Administrator | 1 | 1 | 1 | 632 | 42,920 | 42,920 | 44,430 | 44,430 |
| Housing/Zoning Code Admin. | 1 | 1 | 1 | 632 | 42,920 | 32,550 | 35,680 | 35,680 |
| Chief Construction Inspector | 1 | 1 | 1 | 630 | 33,910 | 36,720 | 38,010 | 38,010 |
| Chief Plumbing & Mech. Insp. | 1 | 1 | 1 | 630 | 38,670 | 38,660 | 40,010 | 40,010 |
| Chief Electrical & Elevator | 1 | 1 | 1 | 630 | 38,670 | 38,660 | 40,010 | 40,010 |
| Chief Housing/Zoning Insp. | 1 | 0 | 0 | 629 | 0 | 0 | 0 | 0 |
| Chief Housing Inspector | 0 | 1 | 1 | 629 | 37,480 | 37,490 | 38,800 | 38,800 |
| Chief Zoning/License Inspect | 0 | 1 | 1 | 629 | 37,480 | 28,720 | 31,320 | 31,320 |
| Administrative Supervisor | 1 | 1 | 1 | 629 | 37,480 | 37,490 | 38,800 | 38,800 |
| Building Plans Examiner III | 6 | 6 | 6 | 629 | 187,490 | 194,420 | 201,230 | 201,230 |
| Engineering Plans Reviewer | 1 | 1 | 1 | 629 | 33,290 | 21,640 | 25,850 | 25,850 |
| Housing Field Supervisor | 0 | 1 | 1 | 628 | 32,270 | 27,360 | 29,870 | 29,870 |
| Zoning/License Field Supv. | 0 | 1 | 1 | 628 | 31,850 | 27,360 | 29,870 | 29,870 |
| Combination Inspector II | 1 | 1 | 1 | 628 | 35,650 | 34,440 | 35,650 | 35,650 |
| Combination Inspector I | 3 | 3 | 3 | 627 | 100,760 | 100,760 | 104,280 | 104,280 |
| Construction Inspector III | 5 | 5 | 5 | 627 | 147,090 | 151,710 | 157,020 | 157,020 |
| Plmb. & Mech. Insp. III | 5 | 5 | 5 | 627 | 144,550 | 133,140 | 137,780 | 137,780 |
| Permit Examiner II | 2 | 2 | 2 | 627 | 58,270 | 61,410 | 63,560 | 63,560 |
| Elec. & Elevator Insp. III | 6 | 6 | 6 | 627 | 164,730 | 170,140 | 176,090 | 176,090 |
| Housing Inspector III | 6 | 7 | 7 | 626 | 194,740 | 195,540 | 202,240 | 202,240 |
| Zoning/Licensing Insp. III | 5 | 5 | 5 | 626 | 126,680 | 139,690 | 144,580 | 144,580 |
| Radio Dispatcher | 1 | 1 | 1 | 621 | 22,700 | 23,540 | 24,370 | 24,370 |
| Account Clerk II | 2 | 2 | 2 | 619 | 46,210 | 46,210 | 47,830 | 47,830 |
| Secretary | 3 | 3 | 3 | 618/19 | 63,210 | 65,150 | 67,430 | 67,430 |
| Engineering Aide I | 1 | 1 | 1 | 618 | 19,840 | 20,550 | 21,270 | 21,270 |
| Account Clerk I | 1 | 1 | 1 | 617 | 18,990 | 19,660 | 20,350 | 20,350 |
| Clerk II | 1 | 1 | 1 | 615 | 18,500 | 18,360 | 19,000 | 19,000 |
| Subtotal | 59 | 63 | 63 | | 1,883,630 | 1,868,480 | 1,942,650 | 1,942,650 |
| ADD: Longevity | | | | | 14,980 | 11,740 | 12,490 | 12,490 |
| LESS: Salary Savings | | | | | | (25,620) | | |
| TOTAL | | | | | 1,898,610 | 1,854,600 | 1,955,140 | 1,955,140 |

NOTES